

HOW TO ADD A PIVOT ON TOP OF THE TABLE SECTION

- Please complete the following sections before following these instructions
 - “How to create a table section”
 - “How to add a limit to the table section”
 - “How to change the table name”
- Adding a pivot on top of the table section allows you to only change/limit the data in the table section without affecting the other reports, tables and pivots which are based off of the results section.
- This allows you to look at various data sets without changing the original download or affecting other sections.

Step 1:

The screenshot shows the BrioQuery application window titled 'BrioQuery - 34dtr[1]'. The interface includes a menu bar (File, Edit, View, Insert, Format, Table, Tools, Window, Help), a toolbar, and a main workspace. On the left, there is a 'Sections' pane with a tree view containing 'DTR', 'Query', 'Results', and 'PCMS Table'. The 'PCMS Table' section is selected. The main workspace displays a table with the following columns: User Id, Financial Amount, Undelivered Orders, Expended Items, Fiscal Year, and Transaction Code. The table contains 20 rows of data. A pivot is applied to the 'Transaction Code' column, with a 'Limit' of 'Transaction Code' set. The status bar at the bottom indicates '352 of 2129 Rows'.

User Id	Financial Amount	Undelivered Orders	Expended Items	Fiscal Year	Transaction Code
PCMSUSER	1,518.22	-1,518.22	0	2005	V5
PCMSUSER	-1,518.22	1,518.22	0	2005	V5
PCMSUSER	-1,518.22	0	1,518.22	2005	V5
PCMSUSER	-12.81	0	12.81	2005	V5
PCMSUSER	12.81	-12.81	0	2005	V5
PCMSUSER	-12.81	12.81	0	2005	V5
PCMSUSER	-15	0	15	2005	V5
PCMSUSER	15	-15	0	2005	V5
PCMSUSER	-15	15	0	2005	V5
PCMSUSER	-1,457.8	1,457.8	0	2005	V8
PCMSUSER	-1,457.8	0	1,457.8	2005	V8
PCMSUSER	2,157	-2,157	0	2005	V8
PCMSUSER	-2,157	2,157	0	2005	V8
PCMSUSER	1,457.8	-1,457.8	0	2005	V8
PCMSUSER	-2,157	0	2,157	2005	V8
PCMSUSER	-4.8	4.8	0	2005	V5
PCMSUSER	-4.8	0	4.8	2005	V5
PCMSUSER	176.4	-176.4	0	2005	V5
PCMSUSER	-120.93	120.93	0	2005	V5
PCMSUSER	-749.94	749.94	0	2005	V8
PCMSUSER	-452.89	0	452.89	2005	V8
PCMSUSER	-452.89	452.89	0	2005	V8
PCMSUSER	452.89	-452.89	0	2005	V8
PCMSUSER	-1,110	0	1,110	2005	V5
PCMSUSER	-1,110	1,110	0	2005	V5
PCMSUSER	1,110	-1,110	0	2005	V5

1. Make sure that you are in the new Table section that you created.

6/5/2006

Step 2:

BrioQuery - 34dtr[1]

File Edit View Insert Format Table Tools Window Help

Sort: Drag Request Items here to sort them

Limit: Transaction Code

User Id	Financial Amount	Undelivered Orders	Expended Items	Fiscal Year	Transaction Code
PCMSUSER	1,518.22	-1,518.22	0	2005	V5
PCMSUSER	-1,518.22	1,518.22	0	2005	V5
PCMSUSER	-1,518.22	0	1,518.22	2005	V5
PCMSUSER	-12.81	0	12.81	2005	V5
PCMSUSER	12.81	-12.81	0	2005	V5
PCMSUSER	-12.81	12.81	0	2005	V5
PCMSUSER	-15	0	15	2005	V5
PCMSUSER	15	-15	0	2005	V5
PCMSUSER	-15	15	0	2005	V5
PCMSUSER	-1,457.8	1,457.8	0	2005	V8
PCMSUSER	-1,457.8	0	1,457.8	2005	V8
PCMSUSER	2,157	-2,157	0	2005	V8
PCMSUSER	-2,157	2,157	0	2005	V8
PCMSUSER	1,457.8	-1,457.8	0	2005	V8
PCMSUSER	-2,157	0	2,157	2005	V8
PCMSUSER	-4.8	4.8	0	2005	V5
PCMSUSER	-4.8	0	4.8	2005	V5
PCMSUSER	176.4	-176.4	0	2005	V5
PCMSUSER	-120.93	120.93	0	2005	V5
PCMSUSER	-749.94	749.94	0	2005	V8
PCMSUSER	-452.89	0	452.89	2005	V8
PCMSUSER	-452.89	452.89	0	2005	V8
PCMSUSER	452.89	-452.89	0	2005	V8
PCMSUSER	-1,110	0	1,110	2005	V5
PCMSUSER	-1,110	1,110	0	2005	V5
PCMSUSER	1,110	-1,110	0	2005	V5

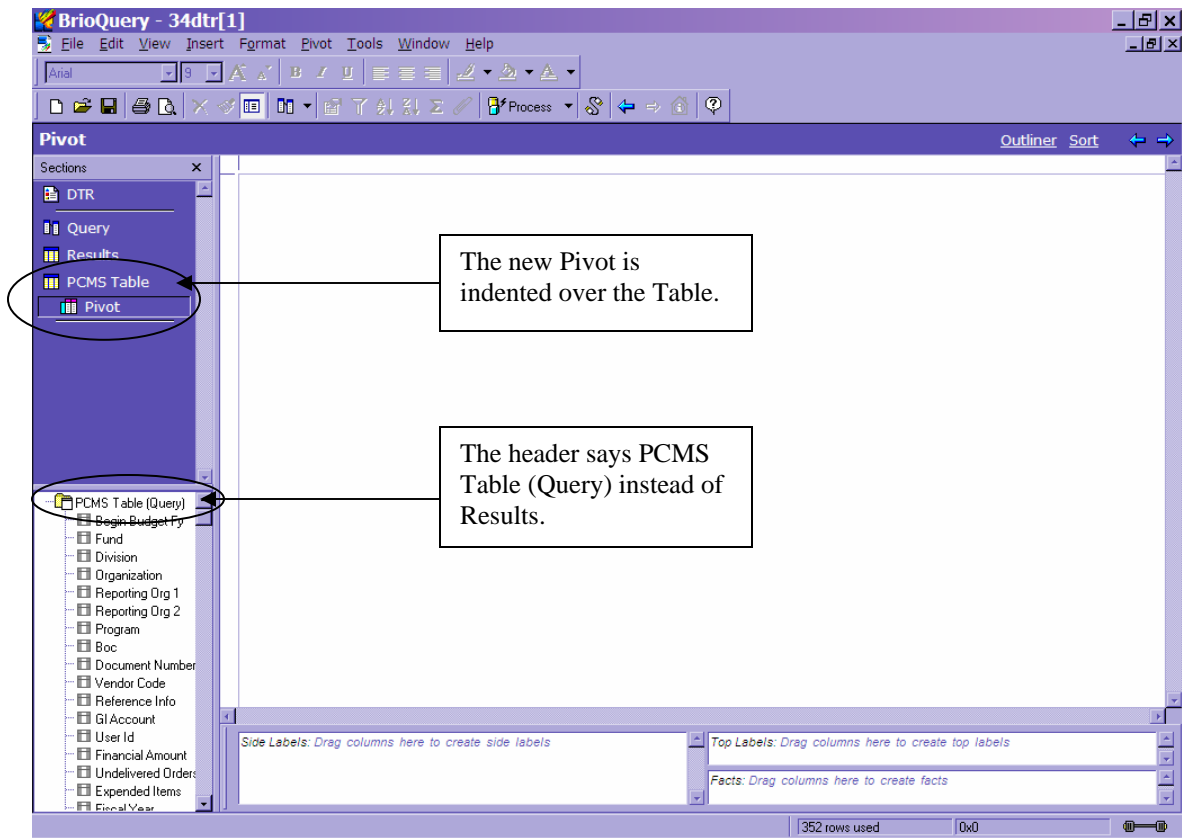
Begin Budget Fy, Fund, Division, Organization, Reporting Org 1, Reporting Org 2, Program, Boc, Document Number, Vendor Code, Reference Info, GI Account, User Id, Financial Amount, Undelivered Orders, Expended Items, Fiscal Year, Transaction Code

352 of 2129 Rows

Start | Gretch... | 4 Mic... | Palm D... | BrioQ... | MSN H... | 199.13... | 3:21 PM

2. <Click> on **Insert** and **New Pivot**. You have to make sure you are in the table section and not in the results. Location matters when you are doing this step.

Step 3:



3. You have now created a Pivot on top of the Tables section. The data is limited to only PCMS which was in the previous example (reflected in the naming convention in this example.)
 - If you add anything to the Results section, for example add a computed field or bring a new field in from the Query section, then you have to drag it manually from the Results Section into the Table Section before you can use it in the Pivot.
 - If you forgot to bring a field into the table section when you created it, to use that data in a Pivot you must bring it in the table section first.
 - A limit was place on the table section if you want to see other data in your pivot you must change the table limit first.
 - To create a pivot go to "How to Create a Pivot" in the Brio Insight manual.